



Nikon Metrology, Inc.

2020 Training Information

GENERAL INFORMATION

Please be aware that Nikon Metrology, Inc. (NMI) must receive notification of cancellation two weeks prior to the scheduled class start date in order to avoid the 30% cancellation charge of the course value if a PO is used for payment. If existing training credits are used for the class, then a cancellation within two weeks of the class will result in the forfeiture of the training credit(s).

To confirm enrollment Nikon Metrology, Inc. must receive a purchase order for the full amount of the course (if paying for the class) and the completed enrollment form.

A short outline of the class and any required prerequisites for the training will be provided to the student(s) prior to the class start date. Please review this information when selecting the student(s) for training.

Training will take place at the Nikon Metrology, Inc. facility in Brighton, Michigan and will start promptly at 1:00 pm on Monday. A map of the surrounding area and directions from Metro Airport (DTW) will be provided for your convenience.

HOTEL INFORMATION – BRIGHTON, MICHIGAN

12701 Grand River Road, Brighton, MI 48116

There are many hotels in the area and have provided information on several below:

Holiday Inn Express & Suites Brighton

6910 Whitmore Lake Road
Brighton, MI 48116
(810) 227-6300

Candlewood Suites Brighton

151 Library Drive
Brighton, MI 48116
(810) 220-1200

Staybridge Suites – Novi

27000 Providence Pkwy
Novi, MI 48374
(248) 349-4600

Four Points by Sheraton (Novi)

27000 Karevich Drive
Novi, MI 48377
(248) 348-5000

Courtyard - Brighton

7799 Conference Center Drive
Brighton, MI 48114
(810) 225-9200

When making a reservation at one of these hotels, please reference Nikon Metrology to obtain the preferred rate for a standard room.

If you have any questions, corrections, or student cancellations, please contact Nikon Metrology, Inc. at 810-220-4380 or us-training@nikonmetrology.com.



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HOTEL INFORMATION – COLUMBUS, OHIO

631 Bear Run Lane, Lew Center, OH 43035

Holiday Inn Express Columbus – Polaris Parkway

8670 Orion Place
Columbus, OH 43240
(877) 660-8539

Hampton Inn & Suites Columbus Polaris

8411 Pulsar Place
Columbus, OH 43240
(614) 885-8400

Nationwide Hotel and Conference Center

100 Green Meadows Drive S
Lewis Center, OH 43035
(614) 880-4300

Hilton Columbus/Polaris

8700 Lyra Drive
Columbus, OH 43240
(614) 885-1600

Fairfield Inn & Suites by Marriott Columbus Polaris

9000 Worthington Road
Columbus, OH 43082
(614) 568-0770

Residence Inn by Marriott Columbus Polaris

8865 Lyra Drive
Columbus, OH 43240
(614) 436-3955

DoubleTree by Hilton Hotel Columbus – Worthington

175 Hutchinson Avenue
Columbus, OH 43235
(614) 885-3334



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STUDENT INFORMATION

Nikon Metrology, Inc. is vitally interested in you and your success with your CMM system operation. Every effort possible has been made to provide you with the most complete and comprehensive training available. A fully equipped Training Center is maintained by Nikon Metrology, Inc. to help ensure your success.

CLASS HOURS

16 hour classes (CMM Manager, etc.)

1st day: 1pm – 5pm

2nd day: 8am – 5pm

3rd day: 8am - noon

24 hour classes (CMM Manager w/PH20, SP25 scanning, etc.)

1st day: 1pm – 5pm

2nd & 3rd day: 8am – 5pm

4th day: 8am - noon

The actual start and finish times during the week will be at the discretion of the instructor based on class progress and student's needs. For classes less than 24 hours, the start day may vary (depending on the schedule) but the first day of class should always start at 1 pm. If you have any questions as to the start / end times and dates, please, please contact Nikon Metrology, Inc. at 810-220-4380 or us-training@nikonmetrology.com.

DRESS CODE

Business Casual is preferred as the students will be in a professional office environment. Nice jeans are acceptable. Please refrain from wearing shorts, sandals, tee shirts or any clothing that is offensive and/or suggestive. (Students wearing offensive clothing will be warned once and if not corrected, will not be allowed to continue to attend the class. No refund will be offered).

CLASS RULES

1. Upon arrival each morning, students must sign the guest register.
2. Students are to report any injuries to the NMI training Instructor.
3. There will be a course evaluation on student performance and instructor performance.
4. Students are requested to remain in the training center area during their visit to NMI.
5. Video recording and/or taping devices are NOT permitted on NMI premises without prior approval.